

**ONEIDA-VILAS TRANSIT COMMISSION EXECUTIVE COMMITTEE MINUTES**  
**January 9, 2017**

**ATTENDANCE:** Bill Freudenberg, Bob Mott, and Erv Teichmiller. Also, present: Jim Altenburg

**CALL TO ORDER:** Teichmiller called the meeting to order at 9:00 a.m. at the Transit Commission office in Rhinelander noting this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the Americans with Disabilities Act.

**APPROVAL OF AGENDA:** Motion by Mott to approve Agenda in any order as per the chair with a second by Freudenberg. All ayes. Motion Carried.

**APPROVAL OF MINUTES FROM:** December 9, 2017 Motion by Freudenberg to approve minutes second by Mott. All ayes. Motion Carried.

**PUBLIC COMMENT:** None

**PERSONNEL POLICY UPDATE:** Executive Board recommended 2-1 for no Holiday Pay for part-time employees.

**MECHANIC JOB DESCRIPTION:** Two minor revisions to the mechanic job description. Added any additional assigned duties by transit manager. Motion to approve as amended. Second by Freudenberg. All ayes. Motion carried.

**MECHANIC WAGES AND BENEFITS:** recommendation \$18 per hour with up to 30 hours per week. Motion to approve recommend \$18 per hour with up to 30 hours per week. Second by Mott. All ayes. Motion carried.

**EMPLOYEE EVALUTAION:** Executive Board recommended that the employee evaluation form go before the full board.

Motion by Freudenberg to adjourn the meeting at 9:15 a.m. Second by Teichmiller. All Ayes. Motion carried.

Minutes reflect the recorder's notations and are subject to approval by the appropriate committee.

Respectfully submitted by:  
Jim Altenburg, Transit Manager  
Oneida Vilas Transit Commission