

Oneida Vilas Transit Commission

November 11, 2016

Attendance: Erv Teichmiller, Bob Mott, Bill Freudenberg, Fred Radtke, Ed Hammer and Chuck Hayes. Also in attendance Sue Richmond and Jim Altenburg. Excused was Dianne Jacobson.

Call to Order: Teichmiller called the meeting to order at 8:02 a.m. at the Transit Commission Building, 1831 N. Stevens Street, in Rhinelander, noting this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the Americans with Disabilities Act.

Approval of Agenda: Hayes made a motion to approve Agenda and in any order, as per the chair with a second by Mott. Motion Carried.

APPROVAL OF MINUTES: There was a motion by Hammer with a second by Radtke to approve the Minutes of the Regular Commission Minutes of October 13, 2016 with the following changes: "five-thousand-dollar increase", not five-thousand dollar per year increase and "Next meeting date of Friday November 11, 2016", not Next Meeting Date Wednesday, November 11, 2016. Motion carried.

Public Comments: None

Financial Report: Revenues are up and expenses for buses are high. Villas County may have money to help pay for Vilas bus repairs. Jim will check with Sue Richmond. Health insurance is for Jim and Barb. Paid up for new van insurance. Originally at 8 buses now up to 11 buses. Jim is checking on new insurance for buses. We would be part of a co-op. Starting second or third year we could receive back some of our premiums. New insurance company evaluates drivers in the company. Office manager to mail bills payable to board members. Federal Money should come next week.

2017 Draft of DOT Budget: Federal and State money up from last year at \$259,000 to \$339,000. Jim forecast local revenues of \$65,000. We have additional income from two Headwater's routes. Ques asked if all revenues from Special Events will count. DOT said they will allow all revenue to count if open to the public. Board asked that Jim for email confirmation from the DOT. DOT cut proposed budget in a few areas. Biggest cut was in salaries. General discussion regarding budget differences from proposed budget to DOT proposed budget. Hammer made a motion to accept preliminary budget received from the DOT in the amount of \$600,777. Second by Freudenberg. Motion carried.

Bus Fleet Inventory: See attached list. Office Manager to verify mileage of Vilas 4 bus. One more bus to be added January 1, 2017 from the Prime Timers.

WRS: General discussion regarding joining the Wisconsin Retirement System. All employees with 1200 are eligible to join. WRS recognizes prior service. Motion by Hammer to approve resolution with the following conditions: 1) majority of employees want it, 2) able to withdraw application if majority of employees don't want it, 3) if state accepts the expense. Second by Hayes Hand vote: Teichmiller, Mott, Hayes and Hammer approve. Freudenberg and Radtke opposed. Motion passed 4-2.

Bank Authorization: Bank only allowed authorized signers to purchase deposit bags. See attached letter. Motion by Hayes to approve bank letter. Second by Hayes. Motion carried.

Transit Manager report: Thanks to Mark Ravelly the transition from Headwaters to NTC went very smooth. Two new routes in Pine Lake and Three Lakes. Jim is try to get a foot in the door for the Boulder Junction Fishing Jamboree, Cranberry Fest and other events.

Closed Session: Motion by Hayes, second by Hammer to enter in to closed session pursuant to section 19.85 (1)(c) Wis Stats., to: consider employment, promotion, compensation or performance evaluation data of a public employee over which this body has jurisdiction or responsibility. Motion carried by roll call vote at 9:30 a.m.

Motion by Hammer and second by Hayes to return to open session at 10:02 a.m. Motion carried.

Action on discussion. Motion by Mott to increase office staff hours to 56 total hours and assign as needed at a rate of \$12.50 per hour. Second by Hayes. Motion carried.

Next Meeting Friday, December 9, 2016 at 8:00 a.m. at 1831 N. Stevens Street, Rhinelander.

Motion by Hammer with second by Hayes. Meeting adjourned at 10:11 am.

Minutes reflect the recorder's notations and are subject to approval by the appropriate committee.

Respectfully submitted by:

Barb Newman, Office Manager
Oneida-Vilas Transit Commission