

ONEIDA-VILAS TRANSIT COMMISSION EXECUTIVE COMMITTEE MINUTES

June 5, 2018

ATTENDANCE: Erv Teichmiller, Bob Mott and Steven Schreier. Others Present: Jack Albert, Vilas County Corporation Counsel; Thomas Wiensch, Oneida County Assistant Corporation Counsel I; Dianne Jacobson, Oneida County Director Department on Aging; Joel Gottsaker Oneida County Assistant-Director Department on Aging; Sue Richmond, Vilas County Director Commission on Aging; Pat Daoust, Bay Area Rural Transit (BART) Manager; Evan Pretzer of The Lakeland Times.

CALL TO ORDER: Teichmiller called the meeting to order at 11:32 a.m. at the Transit Commission office in Rhinelander noting this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the Americans with Disabilities Act.

APPROVAL OF AGENDA: Motion by Mott to approve Agenda in any order as per the chair with a second by Schreier. All ayes. Motion Carried.

APPROVAL OF THE MINUTES: Motion by Mott. Second by Schreier. To approve the minutes of the April 5, 2018 and April 25, 2018 minutes. All ayes. Motion carried.

PUBLIC COMMENT: Oneida and Vilas County Corporation Counsels don't represent OVTC and can't give OVTC legal advice.

REVISIONS TO TRANSIT COMMISSION CHARTER AND BY LAWS: General discussion. Article II section 6 - regarding appointment for two-year term. Clarify alternate member language to reference citizen member. Article II section 11 - Oneida County contracts with a company from Madison regarding risk management. Concerns regarding if county Director and Liability Coverage covers this for OVTC board members. Discussed if Errors & Omission Insurance for Director & Liability Insurance is needed. Article 2 section 12 – Discussed asset liquidation is OVTC dissolved. Pay off debt and remainder equally to Oneida and Vilas counties. Article 3 section 1 – Change language to first meeting after both boards have appointed OVTC board members or first meeting in June. Article 4 section 1- clarification on different types of municipalities. Article 4 section 1c – clarified that the OVTC board sets policy and doesn't get involved in the day to day process of running the company. The board as a whole has responsibility and a has right to know issues. Article 4 section 3 – Looking for flexibility on borrowing for bus purchase. Discussed move to lower level of county approval for loans. Bank might want county approval, but counties won't guarantee the loan. Counties approve budget for commission/department on Aging and then they tell OVTC what money they will give them for the year. Article 6 section 3 – Post public hearing notice for annual grant. Article 7 section 6 – clarified statute regarding weekly meetings. Article 8 section 2 – WisDot completes our audit every 3-5 years but audits all years in that range. Can't use grant funds for audit. Each executive board member to work on draft copy of Charter. Postponed discussion regarding By Laws.

BAY AREA RURAL TRANSIT MANAGEMENT AGREEMENT: Pat is here for the day to attend Executive Board Meeting. Pat will be at OVTC office on June 14 and 15.

CASH FLOW PROJECTIONS AND SOLUTIONS: Erv me with Peoples State Bank Manager to discuss line of credit. Cash flow forecast shows greatest need t be in September. Daoust said not to expect any Federal Transit Authority (FTA) money until September. WisDOT is limited by statue to only pay fund when funds are received by the FTA. Discussed options on fuel and health care payment deferral to counties.

LOCAL SHARE REVENUE: Non-profits and chambers can be considered local share revenues for grant application

CLOSED SESSION: Closed Session: Motion by Mott, second by Schreier to enter in to closed session pursuant to section 19.85 (1)(c) Wis Stats., to: consider employment, promotion, compensation or performance evaluation data of a public employee over which this body has jurisdiction or responsibility. (Topics – 1. Personnel Wages & Benefits) Roll Call Vote: Schreier/aye, Teichmiller/aye, Mott/aye, 1:12 p.m.

Motion by Mott and second by Schreier to return to open session at 1:51 p.m. Motion carried.

No action taken in closed session.

LETTERS AND COMMUNICATIONS: Mott met with Rhinelander Mayor and said he might find money to fund Sunday morning routes. Office Manager gave hand out of additional duties.

Meeting adjourned at 2:00 p.m.

Next meeting June 15, 2018 at 9:00 a.m. for full Commission.

Minutes reflect the recorder's notations and are subject to approval by the appropriate committee.

Respectfully submitted by:

Barb Newman, Office Manager
Oneida-Vilas Transit Commission