

ONEIDA-VILAS TRANSIT COMMISSION EXECUTIVE COMMITTEE MINUTES

June 5, 2020

ATTENDANCE: Steven Schreier, Bob Mott, and Chuck Hayes. Others Present: Roger Youngren, Transit Manager, Kayla Houp, the Lakeland Times, and Bill Freudenberg.

CALL TO ORDER: Schreier called the meeting to order at 9:01 a.m. at the Transit Commission office in Rhinelander noting this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the Americans with Disabilities Act.

APPROVAL OF AGENDA: Motion by Hayes to approve Agenda in any order as per the chair with a second by Mott. All ayes. Motion Carried.

PUBLIC COMMENT: None.

CHARTER AND BY-LAW REVISIONS: The Charter and By-law revisions were put on hold. The original charter was drafted by Dave Lowe, Transit Consultant. General discussion regarding the charter. (A) Method of amending charter: Suggested change from 2/3 commissioner vote to simple majority. Per Robert's Rules of Order a tie vote loses. (B) Number of Commissioners: Change number of commissioners from 7 to 8. There would be 2 county elected officials and 2 citizen members. Both would be appointed by their respective county board chair. (C) Terms of Commissioners: suggested two years to match election cycle for county officials and stagger citizen member terms. (D) Removal of Commissioners: Suggested that commissioners have a simple majority vote to recommend removal. Forward reasons for removal in writing to the board member's respective county. (E) Election of Officers: Strike out "and in the years in which there are not county board elections in either of the Municipal Municipalities, the first meeting in April." Suggested to call for election of officers after the county board members are sworn in. Suggested to have all commission board members considered for commission officers. Change terms shall be two years in length. (H) Audit: Change to annual "independent" audit is required. (I) Risk Manager: Change the requirement to every 5 years. Conduct a safety audit based on risk manager's recommendation. Transit Manager to find a cost for a risk manager consultation. (J) Status as a Municipality: Ok as is. (K) Strike out "among constituents" after appoints of commissioners. (L) Per Diems: Strike out " and the following calendar years at its final meeting of the preceding years." Add "any decision shall take effect upon installation of new commissioners." (M) Recruitment and Hiring: Keep as is with the transit manager having authority to recruit and hire. Add that the Transit Manager will share new hires at the next commission meeting. (N) Meetings Regarding Complaints: If there are no complaints there will not be a meeting. Transit Manager and one Executive Board member to accept complaints and if not resolved satisfactorily to the complainant, then will send to full board. Both Budget and Capital Expenditures will be discussed at the next Executive Committee meeting.

REPAYMENT PLAN FOR ONEIDA COUNTY AND VIALS COUNTY LOAN: All commission members are in favor of repaying the loans. OVTC cannot use the CARES Act money nor the ADRC's Trust Fund money. Transit Manager said that Transit Mutual Insurance will have a \$10,00 premium

refund. Transit Manager to give a suggested repayment goal and the commission will act on the repayment every December.

Meeting adjourned at 11:42 a.m.

Next meeting June 19, 2020 at 8:00 a.m. for the Executive Committee meeting. Next meeting date for full Commission Board June 26, 2020 at 9:00 a.m.

Minutes reflect the recorder's notations and are subject to approval by the appropriate committee.

Respectfully submitted by:

Barb Newman, Office Manager
Oneida-Vilas Transit Commission