

## **ONEIDA-VILAS TRANSIT COMMISSION (OVTC) MINUTES**

**February 7, 2020**

**ATTENDANCE:** Erv Teichmiller, Steven Schreier, Charles Hayes, and Milt Klingsporn. Absent Ed Hammer, Bob Mott, and Fred Radtke. Others Present: Roger Youngren, Transit Manager; Sue Richmond, Director ADRC of Vilas County; Joel Gottsaker, Interim Director ADRC Oneida County; Kayla Houp, Lakeland Times.

**CALL TO ORDER:** Teichmiller called the meeting to order at 9:01 a.m. the Oneida Vilas Transit Commission office at 1831 N. Stevens St., Rhinelander, noting this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the Americans with Disabilities Act.

**APPROVAL OF THE AGENDA:** Motion by Klingsporn to approve Agenda in any order as per the chair with a second by Schreier. All ayes. Motion Carried.

**APPROVAL OF THE MINUTES:** Motion by Schreier to approve Minutes of January 10, 2020. Second by Hayes. All ayes. Motion Carried.

**PUBLIC COMMENTS:** None

**PROPERTY 3611 HGIHWAY 47, RHINELANDER, WI:** The property has three office spaces with a garage space for bus repair and storage. The property has a well and septic. OVTC would clean their office and garage space plus pay utilities above the normal utility cost. Troy from Oneida County Building and Grounds viewed the property. He saw no red flags for a 40-year-old building. He said the crack in the garage floor is not compromising the structure. The rent would be \$1,250 per month. Motion by Schrier to authorize Teichmiller and Youngren to finalize the lease at 3611 Highway 47, Rhinelander. All ayes. Motion approved. Youngren to reach out WisDOT after grant is approved to ask if OVTC can change the property for the grant.

**NEW RATES AND ROUTES:** Local rates were increased on February 1<sup>st</sup> to \$1.25 for senior and disabled and \$2.50 for the general public. Punch cards remained the same price. Effective January 1<sup>st</sup> Eagle Eye route changed to add a Manitowish Waters/Boulder Junction to Woodruff route every Monday and every other Friday. Added a every other Friday route from Phelps to Rhinelander. Continuing the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday route from Phelps to Land O' Lakes food pantry route. Two passengers have ridden the new Manitowish Waters/Boulder Junction route. Youngren is continuing to work on publicizing the new routes.

**NEW BUSES UPDATE:** Three new buses should arrive this month. BART gives WisDOT an invoice and receives payment with 30 days. OVTC will be processing the new bus payment the same way and eliminating the need for a short-term loan. The new buses will be equipped with tablets and not garmins.

**NEW WEBSITE DESIGN:** New website up and running. Badgerland Marketing is hosting the website. The website looks more professional. One-time fee of \$1,500.00 to modify website and host.

**WISDOT AUDIT SCHEDULE:** Auditor has been given access to Quickbooks On-line. Auditor on-site starting February 17<sup>th</sup>. Youngren unsure when results and feedback will be available from the audit. Wipfli audit for 2019 should be started in March or early April.

**ACTUAL VS. BUDGET YEAR 2019 AND P&L:** Youngren went through a P&L recap showing an approximate profit of \$16,000.00. 2018 profit was \$6,600.00. There an increase in local share in 2019. Both Nicolet College

and Howard Young Medical Center gave \$10,000.00. Repairs and maintenance were over budget. Three major repairs in 2020.

2019 RIDERSHIP NUMBERS: January 2020 was 3707, down slightly from January 2019 of 3800. Youngren said both Rhineland and Eagle River on-demand have been very busy.

NEXT MEETING DATE: Friday, March 20, 2020 at 9:00 a.m.

Meeting was adjourned at 9:50 a.m.

*Minutes reflect the recorder's notations and are subject to approval by the appropriate committee.*

Respectfully submitted by:

Barbara Newman  
Office Manager