

## ONEIDA-VILAS TRANSIT COMMISSION (OVTC) MINUTES.

August 25, 2022

ATTENDANCE: Marvin Anderson, Moria King, Richard Logan, Holly Tomlanovich, Fred Radtke (via phone). Others present Sue Richman Vilas County ADRC Manager and Barb Newman Transit Manager.

CALL TO ORDER: Chair Anderson called meeting to order at 9:08 A.M. at Vilas County Court House, 330 Court Street, Conference Room C & D, Eagle River, WI. Noting the meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the American with disability Act.

ESTABLISHED A QUORUM: 5 OF 8 MEMBERS PRESENT (ONE VIA PHONE).

APPROVAL OF AGENDA: Tomlanovich motion agenda be approved second by Logan. All ayes.

APPROVAL OF MINUTES: Tomlanovich motion minutes be approved second by Logan. All ayes.

PUBLIC COMMENTS: None.

BUILDING COMMITTEE REPORT: Oneida County Land met. Airport did not allow a building. The jointly owned land off Highway 47 has several things that need to be found out. Logan and Newman had a zoom meeting with Steve Hirshfeld Wisconsin DOT about the grant process. Logan and Newman traveled to Ashland to view the transit building there. That building has a conference room when not in use by the transit is available to other county departments at no cost if a non-county entity wants to use it there is a fee that goes into the transit coffers. Radtke recommends putting an offer in on the Adams Way property reminding the board inspections would have to be done. The purpose of this is to get a hard yes or no answer from the owner on whether he even wants to sell. Radtke stated that finding an existing building is less expensive than building.

BUDGET: Budget is right where we want to be. There is five months of salaries and six months of expense on hand. Areas where expense are over budget are utilities, advertising, and commission expenses. Due to the number of help-wanted ads that have been put into various publications that fact has put budget over for that category and when this year budget was put to together there was no building committee and so it wasn't budgeted for.

ACTION ON EMPLOYEE SALARIES: When Newman surveyed other transit agencies, she found most all of them paid more than Oneida-Vilas Transit Commission however they also required a CDL. Newman recommended a raise of 2% for the remainder of the year for except herself and the Headwaters drivers who were just hired at premium wage. Tomlanovich made the motion to raise the wages by 2% all except Newman and the Headwaters Route drivers and it should go back to September 5, 2022. Second by Logan all ayes. Discussion turned to the wages being paid to the mechanic's position. The current mechanic has been approached by other business offering \$24.00 and hour. Newman thinks the wages need to be raised but also feels that all employees need an evaluation before any raise are granted going forward. Anderson asked for volunteers to help with developing a form to be used. King and Radtke volunteered, Logan could help by looking up some of his past evaluations while he was with the DNR.

VOUCHERS: Newman explained the charge for \$599.00 is for the number that needs to be assigned to OVTC.

2023 DRAFT BUDGET: There would be a change of price charged manage care agencies for punch cards in the amount of \$5.00. The result could be a loss of about half the agencies. It has been calculated that a fare of \$1.50 is needed to operate at budgeted costs. Drivers' opinion seems to be split between changing fares to \$1.50 and \$2.00. The \$2.00 fare would decrease dealing with coinage. If fares are changed then brochures would have to be printed and agency punch cards would have to be printed. It has been suggested that a sticker could be used over the current fare advertising new fares. A motion was made by Tomlanovich to raise fares .75 cents in all categories and zones. Second by Logan. All ayes. As the result of the vote budget would have to be adjusted using the new fare structure. Signed an amended contract with Headwaters adding the Lakeland route. Lakeland Ski Teams pays monthly. Will be sure to budget extra for gas in 2023 reduce budget for vehicle parts. Newman recommends joining WIPTA, the investment would be \$2275.00. Newman felt that the information and relationships this would gardener that it would be a solid benefit to Oneida-Vilas Transit. A date was set for a public hearing on fare increases on September 28, 2022, at 9A.M. at the Vilas County Courthouse.

UPDATE ON BOARD MEETING POLICY REVIEW: Motion to Table until September 28, 2022, by Radtke second by Tomlanovich. All ayes.

UPDATE ON CAPITALIZATION POLICY REVIEW: No information at the time of the meeting.

CHAIR'S DISCUSSION ON TRANSIT COMMISSION IMPROVEMENT: Anderson took off the agenda.

FUTURE AGENDA ITEMS: Budget, Employment policy Transit manager, updated building committee report, capitalization evaluation forms, and increase in fares January 1, 2023.

LETTERS AND COMMUNICATIONS: None.

NEXT MEETING: September 28, 2022, following the public hearing on fare changes.

ADJOURN: 10:58 P.M.

Respectfully submitted,

Brian Moore, Office Manager.