

ONEIDA-VILAS COMMISSION (OVTC) MINUTES

July 28, 2022

ATTENDANCE: Marvin Anderson, Billy Fried, Moria King (via Zoom), Fred Radtke, Anthony Rio, Holly Tomlanovich, Dawn Winqvist, Richard Logan. Others present Barbara Newman Transit Manager, Kelly Holm The Lakeland Times.

CALL TO ORDER: Chair Anderson called meeting to order at 10:30 A.M. at Vilas County Court House, 330 Court Street, Conference Room C & D, Eagle River, WI. Noting the meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the American with Disability Act.

ESTABLISHED A QUORUM: 8 of 8 members present (one via zoom).

APPROVAL OF THE AGENDA: Radtke Motion the agenda be approved. Second By King. All Ayes

APPROVAL OF MINUTES: Radtke Motion the minutes be approved. Second by Fried. All Ayes.

PUBLIC COMMENTS: None.

KERBER ROSE AUDIT REPORT: Greg Pitel was present via phone. Considered a clean unmodified audit. The \$138,000.00 on hand was deemed a positive. This equals about 87 days of operating expenses. Due to the size of the staff, there are some deficiencies. Newman explained procedures were put in to mitigate those deficiencies. Moore and another staff member count fare boxes, Moore gets the deposit ready. Newman makes the deposit. It takes two signatures on checks of which board member Winqvist is one. Kerber Rose can help with a Capitalization Policy. When asked Greg, stated that his opinion of the audit OVTC financials are positive.

BUILDING COMMITTEE REPORT: Logan reported he met with Rhinelander city Administrator Zac Vruwink about a piece of land co-owned by the city and Oneida county. Vruwink thought the city would be open to working something out. The K-Tech building not on the market. Radtke continues to look at for existing buildings. Logan and Newman talking to State DOT about the grant process to better understand timeline. Winqvist asked to keep the ADRCs in the loop to certain the 85:21 money is available.

APRIL – JUNE RIDERSHIP REPORT: Down some, this is normal for summer. Newman asked if the board would like to see other data on the report. There are no suggestions. Both Radtke and Tomlanovich think numbers from 2022 & 2023 will be more telling.

APRIL-JUNE BUS CONDITION REPORT: The buses bought with 5310 money was inspected by the state, three passed on site a fourth needed a repair to a parking brake. Once repaired, then Jonathon would self-certify that the inspection was complete.

BUDGET THROUGH JUNE: Newman stated the budget is on track even a little below budget. Gasoline prices is one area that has pushed the budget. Asked about utilities Newman explained we cover half of the heat and electric for the shop.

DISCUSSION AND POSSIBLE ACTION ON DRIVER SHORTAGE: Hardest position for to fill are the Headwaters routes. As incentive to fill those routes Newman suggested paying a premium for those routes. The pay would go from \$13.72 to \$16.75. The cost of the increase would be taken from the commission's lodging and travel budget. Any current employee interested in the position would be eligible to fill it. A motion was made by Tomlanovich to increase the pay of the Headwater's route driver to \$16.75 from \$13.72. Second by Radtke. All Ayes.

COMMISSION MEMBERS IN-PERSON MEETING REQUIREMENTS: Logan had asked if there were a policy about attendance. The members landed on that in person is the best practice but Zoom attendance should be allowed. Logan made a motion that a policy should be created to allow attendance with electronics in place. Second by Winqvist. All Ayes.

PAID VOUCHERS: Radtke motion the vouchers be paid. Second by Tomlanovich. All Ayes.

FUTURE AGENDA ITEMS: Pay rate for other Transit agencies, Fares for other agencies, Barb's performance review on September 22, 2022. Attendance policy, Capitalization policy. Budget.

ADJOURNMENT: 12:05 P.M.