

ONEIDA-VILAS COMMISSION (OVTC) MINUTES.

September 28, 2022

ATTENDANCE: Marvin Anderson, Richard Logan, Holly Tomlanovich, Fred Radtke, Tony Rio (via Zoom)  
Others present Sue Richman Vilas County ADRC Manager and Barb Newman Transit Manger.

CALL TO ORDER: Chair called meeting to order at 9:15 A.M. at Vilas County Court House, 330 Court Street, Conference Room C, Eagle River, WI. Noting the meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the American with Disability Act.

ESTABLISHED A QUORUM: 7 OF 7 MEMBERS PRESENT (ONE VIA ZOOM).

APPROVAL OF AGENDA: Fried motion agenda be approved second by Radtke. All Ayes.

APPROVAL OF MINUTES: Tomlanovich motion minutes be approved second by Radtke. All Ayes.

PUBLIC COMMENT: None.

ACTION ON FARE INCREASES: Fried made the motion to raise transit fares across the board .75 cents. 2<sup>nd</sup> by Tomlanovich. All Ayes. Staring January 1, 2023.

ACTION ON PROPOSED BUDGET: Newman stated the 2023 fare structure is as follows: Zone 1, (5-mile Radius) Senior/Disable \$2.00, General Public \$3.25. Zone 2 (6–15-mile Radius) Senior/Disable \$2.75, General Public \$3.75, Zone 3 (16–22-mile radius) Senior/Disable \$4.00, General Public \$5.75, Zone 4 (22–38-mile radius) Senior/Disable \$4.50, General Public \$7.25, Zone 5 (over 38 Miles) Senior/Disable \$5.75, General Public \$8.75. Newman also stated that punch cards for managed care agencies will be going up as they are subsidized. The effect of the raise in fares will be \$43,500.00. Other notable for proposed 2023 budget, \$2,500.00 from St. Germain, \$5,526.21 Local share an increase of \$76.21. The percentage for line 450.03 will remain the same but the dollars go up because due to increase of revenue. Management wages and salaries is lower for 2023 all others will be higher to reflect the cost of the current labor pool. Workers Comp Insurance will be less for 2023. 503.99 higher due high cost of drug testing. Line 504.02 tire & tube budgeted for \$4000.00 for a savings of \$1250.00. When discussing purchasing transportation, a discussion was had the fact that OVTC need for new vehicles may not be immediate it should be investigated now to determine cost and lead time to take delivery of new vehicles. Motion by Radtke to accept the proposed budget as submitted. second by Tomlanovich. All Ayes.

ACTION ON POSSIBLE CAPITALIZATION POLICY: OVTC accountant sent Newman a sample based off City of Oshkosh's policy. Newman would like time to look it over.

POSSIBLE ACTION ON EMPLOYEE EVALUATIONS: Newman discovered that other transit agencies don't do evaluations. Newman proposed that all full time OVTC employees have an evaluation. Dispatchers and drivers, we have almost a daily contact to discuss issues. Radtke motion that management shall have the ability to evaluate, hire and fire all employees at Transit Manager's discretion, excluding Transit Manager. second by Rio. All Ayes. Logan stated that evaluations are a good time for management to sit down with employees to communicate and correct.

ACTION ON PAID TIME OFF FOR TRANSIT MANAGER: Newman would like the policy to be changed from approved by the board, to the board being notified that the Transit Manager will be off. Winquist motion to change from approved to notify OVTC commission. second by Logan 6 Ayes-1 No. Passed.

POSSIBLE ACTION ON PAID VOUCHERS: Fried motion that the vouchers be paid. second by Winqvist. All Ayes.

POSSIBLE ACTION ON BUDGET THROUGH AUGUST: Even with increase in gas and wages budget is still in good shape.

CLOSED SESSION: Motioned by Winqvist, second by Anderson for the OVTC to convene into closed session pursuant to Wis. Stat. Section 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Purpose: Conduct Transit Manager Performance Review. All ayes. OVTC went into closed session at 10:15 A.M.

RETURN TO OPEN SESSION: Motion by Tomlanovich to return to open session. second by Anderson. All Ayes. 11:56 AM.

ACTION ON MATTERS DISCUSSED IN CLOSED SESSION: Anderson and Winqvist will meet with Newman later.

ITEMS FOR FUTURE AGENDAS: Capitalization Policy, Cost of new buses and lead time, Board Policy, meeting in Rhinelander.

LETTERS AND COMMUNICATON: None.

NEXT MEETING: October 27, 2022. Vilas County Court House. 9:00 AM.

ADJOURN: 12:00 PM.

Respectfully submitted,

Brian Moore, Office Manager.