

# ONEIDA VILAS TRANSIT COMMISSION

NOVEMBER 17, 2022

## MINUTES

Attendance: Marvin Anderson, Billy Fried, Dawn Winqvist, Fred Radtke, Holly Tomlanovich, Richard Logan. Others present Transit Manager Barb Newman and Joel Gottsacker Oneida County ADRC Manager. Absent Conner Showalter and Tony Rio.

Called to order by Chairman Anderson at 10:30 A.M. at Vilas County Court House, 330 Court Street, Conference Room B, Eagle River, WI. Noting that this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the American with Disability Act.

ESTABLISHED A QUORUM: 6 OF 8 Members present.

APPROVAL OF MINUTES: Motion by Fried, second by Logan to approve the minutes. All Ayes.

APPROVAL OF AGENDA: Motion by Tomlanovich, second by Winqvist to approve the agenda. All Ayes.

DISCUSSION AND POSSIBLE ACTION ON 2023 APPLICATION FOR PUBLIC TRANSIT ASSISTANCE PROGRAM (PTAP) SECTION 5310 GRANT: Anderson, Logan and Newman will be meeting Joel Gottsacker, Oneida County ADRC Manager and Sue Richmond Vilas County ADRC Manager. Newman felt that Oneida Vilas Transit Commission isn't in a place to apply for the building Construction grant. Anderson added that a clear plan needed to be established to determine better cost estimate on building a building suitable for our needs. Newman added if a building came up for sale that was within the current available funds one could be purchased. It would be another year before a grant to build could be applied for. Motion by Winqvist to postpone applying for PTAP Grant second by Tomlanovich until December 2024. 5 Ayes to 1 Nay. Motion passed.

DISCUSSION AND POSSIBLE ACTION ON 2023 SALARIES FOR EMPLOYEES: Newman had budget in 2023 for a 3% wage increase for employees, except Headwaters drivers who get a premium for driving those routes and new drivers who will have less than 90 days of service when this raise would take place. Motion by Fried to raise wages by 5% of employees except Headwaters Route Drivers and new employees. Winqvist second the motion. All Ayes. Fried motion that 2023 budget be amended showing the 5% increase in wages, second by Winqvist. 5 Ayes. 1 Nay. Motion Carried.

DISCUSSION AND POSSIBLE ACTION ONBOARD MEETING POLICY: Newman hasn't heard from the OVTC lawyer as of this meeting. Board felt they have four months to deal with this issue.

DISCUSSION AND POSSIBLE ACTION CAPITALATION POLICY: Showalter is helping Newman with this policy. Newman reached out to WisDOT on the proper way to put the building, parking lot and sidewalks into OVTC Capitalization Policy.

DISCUSSION AND POSSIBLE ACTION ON PAID VOUCHERS: Newman brought attention some of the items on the voucher. Clarified the \$220.00 was Quickbooks fees not postage. Energetix Corp. is the new drug testing company. Radtke motion to accept the voucher. Second by Tomlanovich. All Ayes.

DISCUSSION AND POSSIBLE ACTION ON BUDGET THROUGH OCTOBER: Newman said budget is in good shape overall. Professional Fees are over budget due to drug testing prospective employees. Health Insurance is up 6% but bus insurance is down.

ITEMS FOR FUTURE ITEMS: Building Committee Report, how the new mechanic is doing, administrator report.

LETTERS AND COMMUNICATON: There will be a meeting with the ADRC to clarify building/construction of building. An anonymous donation towards 20 punch cards has been received and drawing has been established to award those cards.

Adjournment: 10:33 A.M.

NEXT MEETING: December 22, 2023.

Respectfully Submitted,

Brian Moore

Office Manager Northwoods Transit.