

ONEIDA VILAS TRANSIT COMMISSION

November 16, 2023

MINUTES

Attendance: Present Marvin Anderson, Dawn Winquist, Conner Showalter (Via Zoom)10:20 , Richard Logan, Fred Radtke, Holly Tomlanovich and Billy Fried. Absent Tony Rio. Others present Transit Manager Barb Newman and Sue Richmond Director ADRC of Vilas County.

Called to order by Chairman Anderson at 10:16 A.M. at Vilas County Courthouse, Conference Room B at 330 Court St., Eagle River, WI. Noting that this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the American with Disability Act.

ESTABLISHED A QUORUM: 7 Of 8 Members present.

APPROVAL OF MINUTES from October 19, 2023. Motion by Tomlanovich to approve minutes, second by Radtke. All Ayes.

APPROVAL OF AGENDA: Motion by Winquist to approve agenda, second by Tomlanovich. All Ayes.

DISCUSSION AND POSSIBLE ACTION ON: Public Comments. None.

DISCUSSION AND POSSIBLE ACTION ON the 2024 proposed Public Transit Assistance Program (PTAP) Section 5311 Grant. The grant application is very similar to OVTC budget. Newman projected that OVTC would have \$272,232.00 in local share OVTC will end up with \$273,320.00. To have a larger grant OVTC will need more local share. Some concerns Newman had. Insurance increased by 19% and the budget only supports a 3% wage increase instead of the 5% initially figured into 2024 budget. Additional income stream will be the maintenance agreement with Headwaters. That will be an agenda item for the next meeting. The reimbursement for buses is received 30 days after the post-delivery report. Would like other local share possibilities for another agenda. Fried motion to approve the Public Assistance Grant application as presented. Second by Winquist. All Ayes.

DISCUSSION AND POSSIBLE ACTION ON Vehicle Purchase Grant. Newman has no problem with item "C" inspection of all vehicles before placing into service. Winquist motion to approve the vehicle grant agreement application. Second by Tomlanovich. All Ayes

DISCUSSION AND POSSIBLE ACTION ON Temporary route in Rhinelander January 27, 2024 to February 3, 2024. Fried motion to approve the temporary route in Rhinelander as presented should there be a request. Second by Logan. All Ayes.

DISCUSSION AND POSSIBLE ACTION ON Architectural and Engineer Grant and Need Assessment Grant. Per WisDOT, OVTC needs to get three independent cost estimates. Which has been difficult because the firms contacted want to be part of the project but don't want to give out pricing information. Newman contacted Logan who came up with a questionnaire that could be useful to get that information.

DISCUSSION AND POSSIBLE ACTION ON Constituent concerns regarding the availability of requested pickup times and passenger request for additional service hours. Expanding service hours wouldn't guarantee what the caller was looking for because that spot could be booked up as well. Newman followed up with a constituent who was called Fried. Explained OVTC scheduling and fare structure. OVTC did pick up the concerned caller and got the rider to the appointment on time.

DISCUSSION AND POSSIBLE ACTION ON Kerber Rose Contract. Per board request reached out to Kerber Rose again in regard to price hike. The Kerber Rose representative there was no wiggle room. The cost of future audits is meant to recover their cost. Newman still recommends staying with Kerber rose. When asked about reaching out to other transit agencies, Newman replied that no other agencies do government audits, it is in OVTC charter to be audited every year. Tomlanovich motion for OVTC to renew contract with Kerber Rose. Second by Radtke. All Ayes.

DISCUSSION AND POSSIBLE ACTION ON Paid Vouchers. Nothing out of the ordinary. Checks were only signed once in October.

DISCUSSION AND POSSIBLE ACTION ON Budget through October. 2023 was the first year OVTC did not have to use the line of credit. In January there will be some December expenses charge backs because that is when those service were used. Richmond suggested adding a column to indicate that.

DISCUSSION AND POSSIBLE ACTION ON Repayment of the Counties of Oneida and Vilas. Newman recommended paying back each county \$5,000.00. The budget will support that repayment. Anderson stated from the County of Vilas that money was never expected to be paid back. That the money was initially contributed to get OVTC up and running. Motion by Anderson to pay \$5,000.00 to each county. Second by Fried. All Ayes.

OVTC Board went into close session to discuss Transit Manger Evaluation. Motion made by Anderson. Second by Fried to go into close session. All Ayes. 11:29 A.M.

Winquist motion to go back to open session. Second by Logan 12:08 P.M.

No action took place on closed session.

Future agenda items. Budget, Ridership, marketing efforts.

Letters and Communications. None.

Adjournment: 12:12 P.M.

NEXT MEETING: Vilas County Court House. Thursday December 21, 2023.

Respectfully Submitted,

Brian Moore

Office Manager Northwoods Transit.