

ONEIDA VILAS TRANSIT COMMISSION

October 24, 2024

MINUTES

Attendance: Present Marvin Anderson, Fred Radtke, Dawn Winqvist, Holly Tomlanovich (excused at 10:55 A.M.), Richard Logan, Billy Fried, Michael Tautges and Lenore Lopez. Others Present Transit Manager Barb Newman and Tyler Allison Agnus – Young Architects/Engineers. Steven Schreier and Tom Jerow general public.

Called to order by Chairman Anderson at 9:05 A.M. at Vilas County Courthouse, Conference Room B at 330 Court St., Eagle River, WI. Noting that this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the American with Disability Act.

ESTABLISHED A QUORUM: 8 Of 8 Member present.

APPROVAL OF AGENDA: Motion by Tautges, second by Tomlanovich to approve agenda. All Ayes.

APPROVAL OF MINUTES FROM September 26, 2024. Motion by Winqvist, Second by Tomlanovich. All Ayes.

DISCUSSION AND POSSIBLE ACTION ON: Public Comments.

DISCUSSION AND POSSIBLE ACTION ON: The Angus Young Space Need Assessment Presentation. Tyler Allison from Angus – Young Architects – Engineering was in attendance to present the Space Need Assessment for Oneida Vilas Transit Commission buildings. Allison presented a Facility Floor Plan based on discussions with Newman and Logan as well as visiting the present building Oneida Vilas Transit Commission currently rents. The main level will consist of three distinct areas. Vehicle storage and wash bay, vehicle maintenance and office space. The building would be 90,000 square feet. This square footage was designed as not to require a fire suppression. If this building were to be built on property requiring a private well it is difficult to provide adequate pressure for such a system. Radtke questioned if there shouldn't be a bigger vehicle storage. What was presented to the board was a concept that can be revised as needed and funding is available. Steven Schreier questioned if different government agencies had built a building that could be used by several agencies. Newman stated that a community in Fox Valley had such a building. Oneida County is revisiting their public works facility, and the City of Rhinelander is considering a municipal building. It was suggested that a conversation should be held with the city and county about shared space. Allison next presented the layout for the Mezzanine area of the building that would primarily store paper records and some vehicle parts. The facility site plan illustrates the footprint of the building and parking for employees and others who may have business there. In the current Needs assessment, there is a plan for a remote facility in the Lakeland area where you would have cold storage for six vehicles sitting on ½ acre. Angus - Young researched a building site for the main building and chose Rhinelander based on available land and having several routes pass through Rhinelander and a full-time fire department. It was suggested that two acres would be suitable for the main facility. The budget for the plan as presented was approximately 3.7 million dollars. Logan

motion to move forward with Architecture and Engineering design. Second by Winquist. The Architecture and Engineering Grant has been approved. If there are plans to build in 2026 those plans need to be in the budget submitted in December. More discussion ensued. A Roll Call vote was taken leading to a 4 Yea and 4 Nay vote. The motion did not pass.

DISCUSSION AND POSSIBLE ACTION ON: 2025 Budget. The budget presented today is the same as the one presented at the September 26, 2024, meeting. What is uncertain is the percentage that the Wisconsin Department of Transportation will be paying. The grant application for budget is normally due the first week of December.

DISCUSSION AND POSSIBLE ACTION ON: Quarterly Ridership. Quarterly Ridership is following the same pattern it has in recent years.

DISCUSSION AND POSSIBLE ACTION ON: Quarterly Fleet Report. Two buses have been taken out of service. Noah is working hard at keeping the yellowing staining on the buses the upkeep of the tire rims.

DISCUSSION AND POSSIBLE ACTION ON: Budget Overview through September. Line 450.03 \$46,861.00 from the State of Wisconsin. The state has also approved First and Second quarter reimbursement. Advanced \$20,000.00 from the line of credit still \$40,000.00 available. Expenditure, line 501 Salaries & Wages is fine. Line 502 Fringe Benefits, Workers Compensation is \$3758.00 there will be one more bill. Line 504 Materials & Supplies, starting to see the savings by implementing the Ford Transits to the fleet. Line 512 Leases & Rentals looks out line because the rent was raised after the 2024 budget was submitted.

DISCUSSION AND POSSIBLE ACTION ON: Paid Vouchers. Voucher 10/15/2024, \$3636.09 Angus – Young for service provided for Assess/need of the building project. Kwik Trip \$5,150.95 lowest gas bill in ages. On the rest of the vouchers there is nothing out of the ordinary. Radtke motion to pay the vouchers. Second by Winquist. All Ayes.

DISCUSSION AND POSSIBLE ACTION ON: The City of Rhinelander Transportation Service. The city of Rhinelander has cancelled its public transit with Rhinelander Transit beginning January one. Newman spoke with Rhinelander city administrator, was told Rhinelander was taking 2025 off and would not be spending any money on transportation. There isn't any extra money in the budget to run a fixed route. Our service will remain the same Monday through Friday. 7:00 A.M. through 5:00 P.M. Newman spoke with Hodag taxi to see how we can work together.

Items for future agendas: None.

Letters and Communications: None.

Adjournment: 11:20 A.M.

NEXT MEETING: November 21, 2024. 9:00 A.M. in Eagle River, WI.

Respectfully Submitted,

Brian Moore

Office Manager Northwoods Transit.